YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	MATA GUJRI MAHILA MAHAVIDYALAYA (AUTONOMOUS)
• Name of the Head of the institution	DR. SANGEETA JHAMB
• Designation	VICE PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	07612410039
• Alternate phone No.	07612410740
• Mobile No. (Principal)	9893332192
• Registered e-mail ID (Principal)	matagujri@rediffmail.com
• Address	CIVIC CENTRE, MARHATAL
• City/Town	JABALPUR
• State/UT	MADHYA PRADESH
• Pin Code	482001
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	01/04/2012
• Type of Institution	Women
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the IQAC Co-ordinator/Director	**DR. MAHIMA TRIPATHI**
• Phone No.	**07612410039**
• Mobile No:	**9827014444**
• IQAC e-mail ID	**iqacmgmmjbp@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://matagujricollege.edu.in/websitematerial/AQAR%202019-20.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://matagujricollege.edu.in/Academic-Calender.aspx

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3**	**2004**	**03/05/2004**	**03/05/2011**
Cycle 2	**A**	**3.12**	**2011**	**16/09/2011**	**16/07/2018**
Cycle 3	**A+**	**3.51**	**2017**	**26/10/2017**	**26/10/2024**

6.Date of Establishment of IQAC	**01/07/2004**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
UGC	**Autononomy**	**UGC**	**01/07/2012**	**0**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	No File Uploaded

9.No. of IQAC meetings held during the year	6	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. IQAC worked continuously in imparting the Curriculum, Teaching, Learning Methodology and Evaluation Reforms by bringing the quality management system in all aspects of the academic activities. 2. It has effectively designed and implemented SOP (Standard Operating Procedure) for teaching through ICT platforms both Online and face to face Classroom. 3. IQAC has encouraged faculty members and Students to participate in various Conferences and Webinars, Group discussion, Extracurricular Activities and also Publish Research articles in indexed journals. 4. IQAC cell has continuously monitored the progress of the students In Employability through placement cell, Entrepreneurship and improved Self Confidence in them by bringing out Social Awareness. 5. Online Feedback system is developed by the initiative of IQAC.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Online Admission Process to UG and PG Programmes	Online access for admission is provided to the students.
Academic calendar	academic calendar was prepared
Providing Seed Money for staff members to help in their Research work	Sanctioned with Seed Money 65000 RS.
online Induction Programme for	Organized properly

new students	
Online Meetings for all statutory bodies were scheduled	Online Meetings for all statutory bodies were conducted.
Review in curriculum	curriculum designed as per the need of changing time
online classes	Regularize online classes and complete curriculum notes were provided to the students in all streams on MOODLE
Connecting students in Discussion forum	Connecting students in Discussion forum on MOODLE
promoting Skill oriented courses, encouraging students towards entrepreneurship and employability	Online training program proved to be useful for students
Conduct of International Conferences, webinars and — with	various FDPs attended and organized Various webinars, workshops and International Conferences were conducted during Pandemic period
Transdisciplinary and Interdisciplinary Focus	Applied in many of the programmes and courses and following the knowledge in different disciplines in a coordinated pattern.
Establishment of Industrial MoUs and MoUs with Universities	Signed a no. of MoUs with different industries and Research Centers.
Applying for DST Project	Applications Submitted for DST Project and results awaited
Social Commitments	During pandemic counseling for stress management and Social Welfare Centers were supported by various departments, NSS, NCC and several clubs of the college

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Academic Council	24/01/2022

14.Was the institutional data submitted to AISHE ?

Yes

- Year

Year	Date of Submission
03/01/2022	03/01/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **29**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.Student

2.1   **5355**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	[View File](#)

2.2   **1637**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.3   **4638**

Number of students who appeared for the examinations conducted
by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.Academic

3.1   **29**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

3.2   **123**

Number of full-time teachers during the year:

Extended Profile

1.Programme

1.1	**29**
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	**5355**
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	**1637**
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	**4638**
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1	**29**
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	**123**

Number of full-time teachers during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	**125**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**3175**
4.2 Total number of Classrooms and Seminar halls	**36**
4.3 Total number of computers on campus for academic purposes	**240**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**7956268**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The courses in all the programmes of the institution are developed

and implemented having relevance to local, national and global progressive needs. The institution is preparing to adopt a choice-based credit system amid LOCF from the next consecutive year. Each department offers any programme has a Board of studies

comprising the Chairman, faculty members, subject experts from other universities with VC nominee, entrepreneur and student

representatives

who after thorough discussions approve the syllabus of any programme. Each department applied the courses keeping in view the programme outcomes, programme specific outcomes and course outcomes in their curriculum.

The Board of Studies of each department oversees the relevancy and requirements of the course in each programme that the department offers. As the Board of Studies is conducted every year, the departments regularly revise courses as per needs.

Though minor revision is a common practice, major revision is also done whenever required.

Students and teachers feedbacks are always

used for the upgradation of the curricula. For research fields and topics, the courses are discussed first in the Departmental and then institutional Research Committee (DRCs & IRC) for the final approval.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://drive.google.com/drive/folders/1Ot IHuaQ2RNfi47xfgcx9MFHbztWY2nJw?usp=sharing

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

10

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	[View File](#)
Details of syllabus revision during the year	[View File](#)
Any additional information	[View File](#)

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

39

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

33

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

0

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**No File Uploaded**
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Mata Gujri Mahila Mahavidyalaya, an autonomous body offers a

number of courses that integrate issues relevant to Professional Ethics or Gender or Human values or Environment and Sustainability. We mostly included courses under various program curriculum, there are also independent programmes that are based on these issues. They are, M. Sc. in wild life and Certificate course in Community health (Department of Zoology), P.G. and Certificate course in Mushroom culture and Vermicomposting (Department of Botany), P. G. in Hindi, English,Economics and Biotechnology. Almost all the regular P. G. Programmes integrate these issues as in their course syllabus. For example, Corporate Governance, Ethics and Social Responsibility of Business (Commerce), Biofertilizers, Mushroom Cultivation, Ecology and Environmental Management (Botany), Environmental biology and Environmental Geology, sustainability and, Ecology (Zoology), Gender and Development, Development of Women in History (History), Indian Socio-economic Development and Status of Women (sociology & Economics), Value Based Education, Indian Ethics (in Political Science) etc. The courses related to gender issues aimed at promoting gender equality and focus on women empowerment. The courses related to the environment cover topics like Global Warming, Environmental Policy, Environmental Protection, Disaster Management, Solid Waste Management and So on. The institution is involved in rainwater harvesting, making the campus green by continuous plantation, waste management and also planning towards renewablesolar energy and so on. The college integrates courses that teach human values in its curricular. Almost all programmes integrate and teach professional ethics. Ph.D fields that specifically deal with issues related to professional ethics in research methodology.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

05

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

106

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

903

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://docs.google.com/spreadsheets/d/1G7R-lIisvIwO8W0xjwvpQD5MArXIPi2W40zbhxeM18M/edit?usp=sharing
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following	B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	https://docs.google.com/spreadsheets/d/1G7R-lIisvIwO8W0xjwvpQD5MArXIPi2W40zbhxeM18M/edit?usp=sharing
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

5355

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

3481

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The college admits students from various socio-economic backgrounds. The students are counseled, guided and oriented at the time of admission to make them aware about the course, mode of internal assessment, external assessment, curricular and co-curricular activities, rules and regulations of the institution as well as facilities available in the college. At the beginning of each course teachers assess the learning levels of the students in the class, their knowledge about the course and accordingly special programmes for advanced learners and slow learners are planned. The college conducts every possible measure to assess the learning levels of its students like Continuous and Comprehensive Evaluation (CCE), Semester End Assignments, presentations, discussions & viva-voce exam. The institution has given clear instruction to all stream/ departments to organize online classes separately for both advanced learners and slow learners during holidays and vacations. This practice is initiated as a part of a blended learning system for the students having different learning capabilities. Remedial and extra classes are conducted for slow learners.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1madUPMMId L9vTy3aieT4UR3If2FdrkTL/view?usp=sharing

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
05/01/2021	5355	123

File Description	Documents
Upload any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institution practices various student centric methods, such as experiential learning, participative learning and problem-solving methodologies for enriching learning experiences. All the science programmes and many other programmes integrate practical courses with adequate experiential practice for the students. They also provide a platform for participative learning to the students. Moreover, webinars, workshops, NSS, NCC etc. inculcate among the students the practice and habit of participative learning and problem-solving methodologies. Students have been participated and act as a part of Academic and Social Assistance Programme and Village adoption Extension Cell so that the culture of serving the community and its significance is well understood by the student. They used to provide teaching learning sessions, food clothing provisions on their visits for community services, also have their representative voice in Women's Cell for the development and empowerment of women. Students have been selected to act as part of Ethics Committee, Website Cell, Antiragging Cell, Library Advisory Committee, Publication Committee, Internal Exam and Students Interaction Grievance Cell.

The campus Biodiversity Survey is carried out by students through surveys of the Birds, Butterflies and Spiders of the campus. Awareness Programs on self assesment of carbon foot print greening of the environment and SDG goals were carried out by departments of Life Sciences.

Department of Biotechnology organized awareness program to educate girls students about the environmental impact of burning sanitary napkins and taught them eco-safe and hygienic alternatives to use and dispose them.

In all the P.G. programmes, there is a compulsory project/dissertation course that provides adequate opportunity to the students for incorporating and practicing problem solving methodology.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://drive.google.com/file/d/1xFYdyRt0nQ_3xK3f1yIX-BjvU6wHz3JE/view?usp=sharing

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The academic year 2020-2021 was completely affected by Covid-19 pandemic therefore the teachers adopted and practiced the ICT enabled tools. It becomes very essential for the students to learn and master the latest technologies in order to be relevant to the changing scenario and corporate ready. As a consequence, teachers are combining technology with traditional modes of instruction to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery ineducation.The use of desktop, laptops and the internet amid mobile support became a common practice for the teachers and the students. The IQAC conducted Training Programmes for the development of e-content and the use of e-resources during the year. Faculty attended a number of FDPs in relevant fields. Some of our staff participated in the Faculty Development Programme on Building Competencies for online teaching August 03 – 07 , 2020, NIEPA, New Delhi. Facilitated by these programmes, the teachers are effectively using ICT enabled tools like laptops, headphones, writing pads, internet, e-contents,OERs, video-lectures, audio-lectures, PPT presentations, virtual labs, various MOOC Platform and YouTube links.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://117.236.138.181/mgmm/
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

123

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Institutional Academic Committee (IAC) collects the plan of action from Departmental heads and puts forth in the technical Committee and prepares a well-planned Academic calendar. It is printed and displayed in the notice boards, and kept on the college website. The calendar, made available to the students before the commencement of classwork, includes:

ICT enabled Teaching-Learning Process is supported with Regular Practical Sessions, access to Digital Library, Online Courses (MOOCS,NPTEL etc.), online journals, Online tests and exams, reminding specific days, Specific webinars and workshops, productive use of educational videos, and accessibility of non-print material for students of different disciplines. Communication skills training facility is enriched with ICT tools to make the students acquire proficiency in listening, speaking, reading and writing skills.

As directed by the academic committee in this pandemic situation the institution constantly used ICT tools for course delivery in prescribed timetable which includes virtual classes using powerpoint presentation and video conferencing on educational websites on ZOOM and skype. MOODLE in our college website is a mandatory ICT tool for teaching learning process and resource management, and it also enables monitoring of students' learning process through online quizzes, submission of online assignments, group discussions etc. It constantly helps our students in blended mode of learning, flipped classrooms and other e-learning projects.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

123

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

68

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

123

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

Nil

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Institution has been continuously carrying out reforms in its examination procedure through integration of IT in all the procedures and processes of the examination system. The reforms have also been implemented in the continuous internal assessments modes and components. Examination procedure has been completely automated using In house IT software. Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system has been noticed.

The institution conducts continuous internal assessment of the students in the form of mid-semester exam, end-semester exam, assignment, presentation, project, seminars, dissertation and all these activities are done by the integration of IT.

E-governance has been successfully implemented in the institution. The examination cell does student registration, generation of examination roll numbers and admit cards, allocation of examination rooms, entry and comparison of marks entered by two different tabulators, preparation and publication of results and certificates.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://drive.google.com/file/d/1Jt7FgqVsFd4acMq2AimZtNrUFXy5YzCa/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college has stated learning outcomes graduate attributes which are integrated into the assessment process in its syllabi. Each department offers its programme of study and is displayed in the institutional website. The syllabus of each programme provides clear information about core courses, fundamental courses, discipline specific courses and also the learning outcomes of different programmes. The syllabus also provides information about the scheme of instruction and evaluation. The institution has devised and revised all its educational programmes to include graduate attributes so when a student gets his degree, he is equipped with discipline, knowledge, critical thinking, problem-solving ability, communication skills and digital capability. Each programme provides the students to gain from fundamental courses, which are offered to expand the knowledge of the students and to initiate them into interdisciplinary fields.

The development expected in students on completion of the program of study is informally repeated by teachers to make students aware of the same. Teachers prepare learning objectives of the subjects they teach and the same is shared with students. Students' learning outcome of the program of study is shared with students in the department by teachers. In addition to this, all the key stakeholders are made familiar with program outcomes through student induction programs, faculty meetings, parent teacher interaction, Industry interaction etc.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Link for additional Information	https://drive.google.com/drive/folders/1Ot IHuaQ2RNfi47xfqcx9MFHbztWY2nJw?usp=sharing

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Measuring the attainment of POs, PSOs and COs is done through formative and summative methods. Continuous and comprehensive evaluation is done regularly to know the attainment, through the seminars and group discussions, the thinking process of the students is also assessed and the skills and knowledge is tested.

The programme specific outcomes is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme.

the methods evaluated the attainment of outcomes of the courses during the year through mid semester exam., end-semester exam., assignment, presentation,seminars, viva-voce exam along with various MOOC course results. These are also evaluated by the feedback of the students, the parents, the teachers, the employees and the alumni. Alumni survey is an important assessment tool to find out relevance of the curriculum with the expected skills of the industries or their working place. Employer surveys are conducted for finding out whether the knowledge, skill and attitude learned from this institution is adequately satisfying their expectation or not. And to understand the impact of training they understand the strength and weakness of various value added courses and pre-placement training imparted.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1Irg_Iu0R2 9_92Z-ZZPnpX5Wrch4jWAXU/view?usp=sharing

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

2023

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://docs.google.com/spreadsheets/d/1eoeDNZVb9zK5K9ioZpZUGs_wMkeHZhFK/edit?usp=sharing&ouid=117736100949558572956&rtpof=true&sd=true

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://docs.google.com/spreadsheets/d/13HxBkKQhDWt_PDKZn-MIVt2qLVWcYBthI2H6sDAdJ24/edit?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution's research facilities are frequently updated and have a well-defined policy for promotion of research which is uploaded on the institutional website and properly implemented. We aim to create and support a research culture for developing and promoting scientific temper and research aptitudes among its teachers and students. It also aims at ensuring that the research activities of the Institution conform to all applicable rules and regulations as well as to the established standards and norms relating to safe and ethical conduct of research.

The objectives of the Institutional Research Policy mainly includes preparing and updating the research agenda of the Institution outlining the preferred focus areas and priorities of research activities to be supported. Identifying and informing

researchers about the appropriate research opportunities announced by different academic, research, industry or government organizations. Promoting interdisciplinary research and establishing modalities for preparing and undertaking joint research projects covering more than one knowledge domain as well as policies for involving external agencies/experts in such projects.

All proposals for seminars, workshops, and conferences, guest lectures and projects are put up to the Research Cell before submitting to any funding agency. These are evaluated and approved by the members of Research Cell. The institution gives full support in providing research facilities and frequently updates the institution research facilities.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://matagujricollege.edu.in/Research-Cell.aspx
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

65000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

02

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

24000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

03

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://docs.google.com/spreadsheets/d/1Mj hVvaw5mk-Do6ux68sdQ6wvBqU59uGm/edit?usp=sh aring&ouid=117736100949558572956&rtpof=tru e&sd=true
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

13

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

03

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	**Nil**
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution has created an ecosystem for innovations and other initiatives for creation and transfer of knowledge by developing desirable human resources, taking care for creation and dissemination of knowledge and establishing favorable sustainable

infrastructure. The institution has managed certificate courses in many disciplines that provide adequate training in the interdisciplinary field. Induction Programmes, studentDevelopment Programme and other short term programmes managed and attended to develop the knowledge and experience in the desired fields . Faculty members are encouraged to undergo professional development programmes and to organize and participate in conferences, webinars workshops and MOOC, NPTEL courses to be upgraded. The institute has a well-defined research promotion policy. Faculty members are encouraged to do and guide research. Seed money has been provided in required fields. A large number of students are awarded doctorate degrees under the supervision of Faculty members and a good number of candidates are registered for Ph.D programmes and the number is increasing every year. Faculty members are encouraged for paper publication and undertaking project work. The college has developed several research labs in the respective areas of research. The college has also planned to work on strengthening our incubation center to facilitate innovative, flexible and economical solutions to various research related problems. An innovative activity is continuing in the institution in various departments where students are taught to prepare materials useful in daily needs and working models making good examples of waste management but also help students to perceive three dimensional concepts in their subject that may be difficult otherwise and making entrepreneurship base. The institution is running certificate courses taking community health in priority and adapted villages for their support and connecting students with facts of life. A large number of students from other institutions are joining our institution for projects. Drawing and painting department is acting as a very good incubation center for providing services to beautify the area as needed.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://drive.google.com/drive/folders/15unPDQiD6cgSPFpYKgKhyTlKZGBAX12m?usp=sharing

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	**No File Uploaded**
List of workshops/seminars conducted during the year	[View File](#)
Any additional information	[View File](#)

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	[View File](#)
Any additional information	[View File](#)

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

23

File Description	Documents
URL to the research page on HEI website	https://matagujricollege.edu.in/Research-Cell.aspx
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	[View File](#)
Any additional information	[View File](#)

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website

during the year

37

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

22000

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<u>View File</u>
List of consultants and revenue generated by them	<u>View File</u>
Any additional information	<u>View File</u>

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**No File Uploaded**
List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Mata Gujri college always promotes extension activities in the neighborhood communities for sensitizing students to social issues and their holistic development. The college provides the students with an opportunity to extend their classroom knowledgement into practical experience. Through its diverse community oriented programmes and activities focused at holistic development of students with community, the NSS, NCC, Counseling cell, Department of Sociology, Department of Zoology and many other departments aim at developing a sense among students about attachment to the community, utilizing their knowledge in finding solutions to community problems, acquiring leadership qualities and democratic attitudes, developing capabilities and skills to meet emergencies and natural disasters and participating in community services by actively involving in various campaigns and programmes.In every academic year students and staff of the college visit old age homes, observe and understand their living conditions and help them lead a better life.

International days like World AIDS Day, Human Rights Day, Alzheimers Day, World Cerebral Palsy Day, Women's Day, World Environment Day, Old Age Day, World Mental Health Day, World Disability Day, and Social Work Day are observed in the campus and at times extended beyond the campus. The various programmes associated with these days, like street plays, rallies, camps, distribution of leaflets, quizzes, exhibitions, seminars and conferences are conducted in order to impart awareness about social issues to students and the general public.During the last academic year, various community related extension activities were organized to explain the realities in a virtual mode, such as Environmental Awareness Programmes, Community Health Awareness Programmes, Swachhata Abhiyan, Water Awareness Programmes, Vaccination Awareness Programmes, Programmes on Food and Nutrition and played the roles of community helpers at different places of the city. The Counseling Cell provided their helpline number to provide counseling for all during the pandemic.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

09

File Description	Documents
Number of awards for extension activities in during the year	[View File](#)
e-copy of the award letters	[View File](#)
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

22

File Description	Documents
Reports of the events organized	[View File](#)
Any additional information	[View File](#)

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

495

File Description	Documents
Reports of the events	[View File](#)
Any additional information	[View File](#)

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

13

File Description	Documents
Copies of documents highlighting collaboration	[View File](#)
Any additional information	[View File](#)

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

19

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Mata Gujri college has adequate facilities for teaching learning in terms of classrooms with internet facilities, laboratories, computing equipment etc. The institution adopts policies and strategies for adequate technology deployment and maintenance. The ICT facilities and other learning resources are adequately available in the institution for academic and administrative purposes. The staff and students have access to technology and information retrieval on current and relevant issues. The institution deploys and employs ICTs for a range of activities.A dynamic supporting environment is provided by the institution to strengthen the urge to excel in all aspects related to the techniques involved in teaching learning to effectively cover and finish the curriculum following a blended mode of learning through MOODLE. Periodically, online discussion forums are provided to students to allow self evaluation and build their confidence to appear for examinations Moreover, the institution has a Central Library using digital facilities.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://drive.google.com/file/d/14V2iL1eis 92FqHLgsrMS6vvnF_u3NSw9/view?usp=sharing

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Mata Gujri college has a well-maintained campus spread over 10 acres of land for sports and games. Our Management believes in the all-round development of our students. There is a lot of encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly. The outdoor games such as shuttle badminton, volley ball, throw ball, cricket, football, kabaddi, hand ball, kho-kho etc., are well practiced and played by the students. Table Tennis , Chess Carom etc. are inddor games facilitated by the isntitute.

Students are very much encouraged to participate in the cultural events held in the college like in cultural week, Freshers, Annual Day, Farewell etc., to celebrate cultural talents. Students are even sent to other colleges for intercollegiate competitions like dances, skits, mimicries etc. Music department covers a wide range of instruments like Guitar, Tabla, Harmonium, Jazz and fully fledged audio recording room with all facilities, along with the various forms of classical and non-classical music, always rank high in intercollege competitions. College teams are formed to take part in state level and University level competitions and other intercollegiate competitions.

We regularly manage Yoga Classes where students and faculty members meditate and practice yoga.

In this unforeseen pandemic period we have created a very good communicating environment for our students so that they are updated and involved with many of these activities virtually to keep them in no loss zone.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1o6EWHq0o-oL8jYcoCk7XuUHtWZVuLdK-/edit?usp=sharing&ouid=11773610094955857 2956&rtpof=true&sd=true

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

11

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

136979

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has around 18000+ Titles with 34000+ books in stock. Each book is identified by a unique Accession number. The books are classified on the basis of subject. Issue and receipt of books is made by entering the book and student details into the system in the existing client-server based software. The existing client-

server based library software is being replaced by a new cloud-based system from IGuru. The Library management is a module and forms a part of the college management software. In the new system all the books will have a unique qr-code and the location will be identified by Rack & Shelf number. Smart Cards will be issued to the students. The entire list of books will be available on the mobile app where the students will be able to choose a book of their interest. Key-word based search will be available for faster and more accurate search of the books. New system will go-live with effect from the next session. Testing and Data porting to the new software is in-progress.

College has annual subscription for 'DELNET' services for access to e-books, e-journals etc. Desktops with internet / DELNET access are installed in the Library for the students who wish to access, download/print study-material. Username/Password for access is provided by the librarian.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://drive.google.com/file/d/1SvVh8sD7d NeHOW1Gg19n9T_JLKu_oqSU/view?usp=sharing

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

B. Any 3 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	[View File]()
Upload any additional information	[View File]()

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

13570

File Description	Documents
Audited statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

80

File Description	Documents
Upload details of library usage by teachers and students	[View File](#)
Any additional information	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Institution has an IT facility with 1 GBPS running MOODLE with Zoom platform covering the whole institution and a centralized computer lab with LAN throughout the campus. With its appropriate budgetary provision, it upgrades its IT facilities in terms of e-learning, e-knowledge, facilities for e-resources, and e-content development.

Cyber Security Initiatives of the College Maintenance of Server Logs ? Provision for Server Backup ?Round the clock CCTV monitoring of the Server room ? Website – Secure Hosting ? Use of Secure Protocols (HTTPS, SSH) ?Secure Database for Exam Purposes – Question Paper Bank Database is Encrypted ? Secure login portal for ERP Software ? Individual Login Credentials for Staff and Students ? Licensed Software and Policy to Promote Free and Open Source Software

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5355	**240**

File Description	Documents
Upload any additional information	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	**D. 5 Mbps - 20 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	**A. All four of the above**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

4938306

File Description	Documents
Audited statements of accounts	*View File*
Upload any additional information	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution has certain systems and procedures for maintaining and utilizing physical, academic and support facilities. The books and journals are maintained against disfiguring. Book binding is carried out on a regular basis for damaged books to avoid further damage. Stock verification is done a a part of regular monitoring and control. Pest control is done on a regular basis for maintaining books safe from termites. The Library Committee has been constituted for coordination in respect of learning resources.The maintenance of physical facilities of the institution like departmental classrooms, seminars, libraries, computers, projectors are done at the level of concerned heads. For the small-scale maintenance works they are entitled to use the office contingency fund. For the maintenance of the laboratories the institution provides laboratory contingency funds to the departments. The large-scale maintenance work is done at the institution level. The academic facilities are maintained by the Academic Committee and Research Committee of the institution. The various support facilities like sports, yoga, cultural activities, counseling are maintained by various committees formed by the institution.

File Description	Documents
Upload any additional information	*View File*
Paste link for additional information	https://drive.google.com/file/d/1D30YXU1OG W5Vs-N_owoVOT-iZ6dsazdK/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1832

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**B. Any 3 of the above**

File Description	Documents
Link to Institutional website	www.matagujricollege.edu.in
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

70

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

95

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

235

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Details of students who went for higher education	<u>View File</u>
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

02

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	<u>View File</u>

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students have active representation on academic and administrative bodies and committees of the Institute.

They participates in actively in Board of Studies meetings of all the departments.

Class Committees All programmes have class committees for each course that comprise of student members representing meritorious as well as weak students, alongwith faculty members nominated by the Head of the Department. The Class Committees provide feedback on all aspects of the programme and respective course. Class Committee Meetings are held regularly.

Cultural and Sports Committees Students have strong representations in all cultural and sports and games committees and help in organization and management of events.

Hostel Administration Students provide strong support in the administration and management of hostel affairs. The hostel has a Captain, Vice-Captain, Mess Committee, Cultural Committee, Sports Committee and Cleanliness Committee. Students manage the entire functioning of the cooperative mess and organize extra-curricular events and competitions throughout the year.

Organization of Special Events Students organize, and celebrate the National Teachers Day, on Sept. 5, every year by honoring their teachers and presenting cultural programme, the Inter-departmental English and Hindi essay, debate and quiz competitions, cultural and sports competitions, Shiksha Diwas, Founder's Day celebrations and other National celebrations that include, Independence Day, Republic Day, wildlife day, Science Day and various NSS and social service activities. They also organize Intra departmental techno- cultural Fest that involves a variety of innovative competitions, guest lectures and games. The above activities enhance their communication skills, management skills, leadership skills, team-work, time-management, resource management skills and builds confidence in each student.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://docs.google.com/spreadsheets/d/1RU1UyOuGQXHvuXcbo83uWo5GwMW24ujv/edit?usp=sharing&ouid=117736100949558572956&rtpof=true&sd=true

5.3.3 - Number of sports and cultural events / competitions organised by the institution

03

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. MGMM alumni are currently working at various positions all over the globe and proving their mettle in all spheres of management. The Alumni Association Contribution through various means:-

1. Book Donation: Contribution by donating Books.

2. Alumni Interaction: They actually give inputs to aspiring students. They are invited as resource persons at various events, guest lectures and panel discussions.

3. Placement & Career Guidance Assistance as they are working in organizations at various capacities. They share their experience with the students and motivate them for their career development in various domains.

5. Summer Internship Opportunities: Alumni provide innumerable opportunities in various institutions and companies to the students.

6. Entrepreneurship Awareness: They enlighten the students with their success stories and challenges faced.

7. Alumni Meet: We have a tradition of inviting alumni for Annual Alumni Meet "Convergence" in the month of February. In this meet the alumni get chance to reconnect with the Alma mater and old friends. This is the best platform for networking and sharing new trends and current happenings in various fields. These inputs are helpful to academicians for moulding the aspiring students.

8. Institute Social Responsibility: Our Alumni in association with

the institution are engaged in conducting social activities for the welfare of the society through Donations in the form of Books, Blankets, Chairs, Mats, Storage containers, Stationary etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://docs.google.com/spreadsheets/d/1Oq IiN2-7JH338s12rPhzb0-6KS_kQQFn/edit?usp=sh aring&ouid=11773610094955857295 6&rtpof=tru e&sd=true

5.4.2 - Alumni's financial contribution during the year	**E. <2 Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Mata Gujri Mahila Mahavidyalaya was founded by Guru Gobind Singh Educational Society, Jabalpur, in an epoch of revolutionary changes with the purpose of having an institution at tertiary level which would impart quality education to women. With this selfless ambition, within the broader framework of the Higher Education Policies of the nation which stress upon women empowerment, inclusion of marginalized segments of society into mainstream education, and fostering global traits in the youth, the following mission and vision statements were adopted by the college.

The Vision of the college is transforming lives of young Women from all communities by fostering intellect, creativity and character through student centered comprehensive learning.

And the mission in which we at Mata Gujri Mahila Mahavidyalaya ,earnestly direct all our efforts to create and facilitate an academic atmosphere, an environment of knowledge, research, skills, self-reliance and humanitarianism for the young girls of

society, molding their characters positively; imperative to build up a better world for tomorrow.

Meeting these commitments in resonance with the India vision 2020, the institution seeks to develop into A globally renowned institution for outstanding academic programs that foster active student participation through applied learning, research and social service.

Our future depends on the brilliantly trained mind which creates positivity in any situation with their creativity and innovations.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://matagujricollege.edu.in/Mission-Vision.aspx

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Mata Gujri Mahila Mahavidyalaya advocates the practice of decentralization and participative management in its action. The two practices that may be mentioned over here are as follows: 1)The autonomous body of our college that comes under Rani Durgavati university, Jabalpur Madhya pradesh, have been gained academic autonomy, as per the rule the college prepare its own syllabi, manage classes and also have their independent examination system. We also hold annual ceremonies and provide degrees/certificates to their students. 2) The college hasself-financing certificate courses like mushroom cultivation, ydroponics etcAll the courses are being managed by their respective Directors and Coordinators under the Self-financing scheme.

In brief the institution is maintaining top to toe position including parent body to Class IV employees.

• Creating a fraternity zeal, it facilitated a collaborative atmosphere.

• It proved conducive to decentralization and participative management resulting in the participation of 650+ teachers and students across the disciplines.

- **It served as an inspiration to other institutions.**

File Description	Documents
Upload strategic plan and deployment documents on the website	[View File](#)
Upload any additional information	[View File](#)
Paste link for additional Information	**Nil**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Curriculum Development and Application:

The Curriculum development involves the suggestions/ recommendations of the regulatory bodies like UGC, Higher Education Madhya Pradesh and are incorporated at the earliest possible moment. Board of studies of the department propose the additions/ modification in the curriculum and the proposals are approved by the academic committee of the institution. Inputs provided by the faculty, subject experts, feedback form the students and current advancement in the subject are also taken into account. After designing the syllabi we follow an academic calendar for application of all its academic activities. The students are provided course outlines and course schedules prior to the commencement of the academic session. The college makes sure to complete the curriculum within the stipulated time frame and calendar in a proper students centric manner by providing them the complete syllabus on MOODLE platform. Subject experts are invited on a regular basis for specialized inputs in advancing scenarios . The institution aims to ensure quality education by providing an excellent learning environment to enhance dissemination of knowledge in students to develop life skills for facing challenges and responsibilities in the rapidly changing educational scenario.

examinations are held on time followed by a computerized result processing system and error free results.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	https://drive.google.com/drive/folders/1eLLSU6XoepTA-G1n5GMV5a7XrTgXWZ35?usp=sharing
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Appointment and service rules of the institution are guided by UGC Act and Statutes. Rules and Regulations are formed for efficient management of administrative work and proper functioning of the Institution. All the required posts in the year 2020 were already filled by permanent teachers.

The Institutional body consists of Patron, Managing Board, Principal, College Council and Academic Council to formulate the broad policy matters. The general management of the college is vested with the Managing Board whose ex-officio president is the Manager. The Principal, Academic Body, the college administration, and IQAC with student representatives participate in various administrative, academic and quality enhancement programmes of the college. The Council has a well-defined and decentralized organizational setup to implement the academic, administrative and financial policies of the college.

File Description	Documents
Paste link to Organogram on the institution webpage	https://drive.google.com/file/d/1kxP-ISZ-Ua8fjcWsDVvZvIhAPg4yEo-E/view?usp=sharing
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1kxP-ISZ-Ua8fjcWsDVvZvIhAPg4yEo-E/view?usp=sharing

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Institution has an annual appraisal system for promotions, which is also duly approved by the society. Employee State Insurance Scheme (ESI)for teaching and non-teaching staff are the effective welfare measures undertaken by the institution.

Description required

The institution has effective welfare measures for teaching and non-teaching staff. In our Institution Staff welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are itemized below:

Health insurance.

Medical Leave & Maternity leave for eligible staff members Faculty members are eligible for C Leave

Transport on a reasonable cost.

Employees get a fee concession for their ward.

As the Institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals together.

In the campus, a food center has been established which is accessible by staff during the working hours.

Internet and free Wi-Fi facilities are also available in campus for staff Teaching and Non-Teaching Staff

Club organizes tour, and sports activities for the staff. Faculty members are provided with proper sitting rooms and systems to facilitate good ambience.

Faculty Research Program to enable faculty to visit other universities for study/ research

- regular Summer and Winter Vacations for faculty members

Faculty development programs(FDP) for faculty members on regular basis

Skill development courses are organized for non- teaching staff to enhance their skills in the work environment. Automation of attendance and leave using a biometric system.

All the faculty members who upgrade their research work through quality publications during the academic year are honored by management and the institute through a research incentive scheme.

The faculty finance committee also extends financial assistance to the needy students for pursuing higher education in our institution as per the requirement.

All the staff members are treated on par with each other in obtaining benefits from the institution.

In a nutshell, the Institution strives hard to keep our staff happy and healthy.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/12Qb5iCYl66NayXGerQcoFRr_LRYmOFtS/view?usp=sharing

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

14

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

97

File Description	Documents
Summary of the IQAC report	**No File Uploaded**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal audit is carried out annually by the internal auditing team appointed by the management Committee. In External Audit the accounts of the Institution are audited annually by the Statutory Auditors duly appointed by the college. The Statutory Auditors audit the financial and statutory compliance aspects of the College. Time to time Special audit is also done by the college.

The effective optimal mobilization of funds can be seen in terms of setting up of all streams of College under strong administration for the upgradation and upliftment of students. The fund received in this pandemic year has also been effectively utilized by setting up : a) E-net services

b) A student Creativity Center with facilities for students. And a sports field for encouraging sports activity.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1lGMBOLLoD qqLAkTDwRc54rq-PRV7TGfk/view?usp=sharing

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Principal or any other person or committee nominated by the Principal has sole responsibility for planning, implementing, managing, and assessing all programs and activities related to fundraising for any department's activity or extension programs. It is imperative that every person involved in fund raising activity on behalf of the College should obtain explicit permission from the Principal. However, any fundraising for institutional gain is strictly prohibited.

Research is an integral part of the academic activities of the Post-Graduate departments of theInstitution. R&D Projects and Consultancies are carried out by the faculty members of our Institution. Research Cell processes/reviews all research

proposals to be submitted by the faculty to the funding agencies. It also coordinates between the funding agencies and the Project Investigator for approved projects.The main aim of the research policy is to help the Institution and its faculty members achieve excellence in research and contribute to societal and public good. The resources and belongings of any project or departments are always made available to all research scholars whenever required.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://drive.google.com/drive/folders/1vhiI9cofk3BL6UwJDLRjuyk8fdu-reTR?usp=sharing

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

IQAC organizes workshop, training programs for faculty members periodically to upgrade the teaching learning process, especially development of e-content and video lectures. Faculty participated in a training program for development of e-content and use of e-resources on teaching and related activities under the banner of National Institute of Educational Planning and Administration, New Delhi (NIEPA, New Delhi). The FDP proved extremely beneficial to help the participants to understand the process of planning, designing and delivering online courses, Adopt Google Classroom & Moodle-Platform as an adjunct to face-to-face teaching and to teach in a full online or distance learning context. It also helps to create better and active communication and collaboration with the students along with designing contemporary assessment methods.

Class lectures and learning resources are designed by the participants to achieve the course objectives.

Our faculty also participated in another very beneficial workshop organized by the state HE body with hands-on sessions on designing online courses with Google classroom - LMS and building the competencies of teachers for online teaching.

After enriching these special courses some of the faculty members

are involved in designing course contents of NEP.

In terms of improvements made for the preceding year with regard to quality we are opening new courses nd we have introduced BA Psychology in the coming session 2022-2023 as passed in G B Meeting (Statutory Body).

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://drive.google.com/file/d/1VVLfsxGni-ISmFbWpegkcmDK25nF91JL/view?usp=sharing

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. Case based Approach in teaching learning:

The case method provides more experience into a unique way of learning than an instructional approach. This has given the insight to the students to have practical orientation in solving the real time situation for decision making. It encourages thinking and discussion. It has given the students a practical way of learning managerial skills. This is a continuous activity in the teaching learning process.

2. Student Training Program:

One of the initiatives suggested by IQAC is the student training program. This program is designed to provide the professional skill sets with the goal of enhancing opportunities in the industry and nursing services. The program involves various activities which help to boost employability through aptitude test, group discussions, personal interviews, role play, current awareness quiz, subject/domain specific quiz, foundation course. The assessment of the students is done by an expert team and the review is taken by IQAC. The suggestions are incorporated in planning and thus the effective implementation of the student training program has been done.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1gUHesC1a9 fupdUbm-ge_ztFI8w4RJ-38/view?usp=sharing

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

For promotion of gender equity a topic on Gender Equity added in the course andwas approved by the Statutory Bodies to start from the current academic session. Many workshops and webinars on Gender Equity, Gender Sensitization conducted on institution level and Departmental level too.

An Internal Complaint Committee or Women cell and Grievance Cell has been working in the institution to ensure a safe environment, and to provide a mechanism for looking into situations of any atrocities or harassment in the institution.

Specific facilities provided for women in terms of:

a. Safety and security b. Counseling

c. Common rooms d. Daycare Center,

CCTV camera in the campus and Department corridors.

Separate NSS unit is started exclusively to encourage the girl students and the unit is successfully conducting various activities to serve the society.

The health centre is provided on the campus with a qualified physician with a separate medical room.

Celebrations of International Women's Day

Yoga Sessions

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://drive.google.com/file/d/1TUFpBaHon bGKj3395zCzGZNSOn1gW1sz/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution facilitates several methods for the management of degradable and non-degradable waste. The main focus being on the three R's – "Reduce, Recycle, Reuse"and incorporating "No Plastic Zone". Both at the college level and Departmental level different

dustbins (green and blue) are identified and set up for solid and liquid waste disposal, which is then disposed off at identified places for recycle (Nagar nigam Jabalpur) and manure conversion by vermicomposting.

In order to reduce the use and wastage of paper the college is practicing online management systems , all routine administrative procedures are done online.

Use of disposable plastic cups is banned in canteen under establishing plastic free campus, only steel and glass utensils are permitted in college canteen. Tea/coffee is served in eco friendly disposal paper cups during conferences/ seminars/ meetings. Drinking water is available in all the blocks of the college to reduce the use of disposable plastic bottles. Posters, banners and flex printing are carried out on eco friendly materials. Plastic waste is segregated for proper disposal.

Hazardous chemicals like concentrated acids and bases of Department of Chemistry, Department of Botany and Department of Zoology are segregated in different containers identified and disposed off collectively at a central place.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	`D. Any 1of the above`

File Description	Documents
Geotagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	`No File Uploaded`
Any other relevant documents	`No File Uploaded`

7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	`A. Any 4 or all of the above`

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	**No File Uploaded**
Details of the software procured for providing assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal and socio-economic diversities of the state and the nation. The institution celebrates the cultural and regional festivals like cultural week and Youth festival with the performance of folk-song/folk-dance, classical and western/theatrical dances & dramas along with other

competitions such as speeches, poster, painting, colas, cartoon, clay modeling, rangoli and essay, debate, GK competitions. The institution is very particular in celebrating all important days and events like Hindi divas,

International Mother Language Day, world water day, International Yoga day, Constitution Day etc. to teach tolerance and harmony to the students. The institution has adopted 5 villages to actually explain the regional, linguistic, communal and socio-economic diversities in different communities. Students from all departments get a chance to visit the diversified places. The faculty provides PG and Ph.D. programmes with various educational trips and visits that is very beneficial and gives opportunity to understand and promotes tolerance and harmony towards cultural, regional, linguistic and social diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The college sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties and responsibilities of citizens which enables them to conduct as a responsible citizen. The college celebrates Independence Day, Republic Day, Gandhi Jayanti, Netaji Jayanti, Constitution Day, Human Rights Day to highlight the importance of freedom and the glory of the Indian freedom struggle. It is to aim at highlighting the constitutional spirit of liberty, equality, justice and fraternity. Moreover, the college regularly organizes Blood Donation Camps to ensure that precious lives are saved, and celebrates women day to mark the achievements of women throughout history. Celebrates Wildlife Day, World Environment Day with ZSI to ensure environmental concern and also participates in Swachh Bharat Abhiyan to promote the importance of cleanliness.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of Ethics - policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals play an important role in planting the seed of Nationalism and Patriotism among students and people of our country. Our institution celebrates these events with great enthusiasm to commemorate the ideology of nationalism and to pay tribute to our great National Leaders. The Faculty, Staff and Students of the institution all come together under one umbrella to celebrate these occasions and spread the message of Unity, Peace, Love and Happiness in all. Institution tried the best to safely celebrate and organize all the national and international commemorative days, events and festivals even in this toughest

pandemic time to inculcate the spirit and essence of Day among the students like Independence day, Republic day, World Wildlife day, International Day for Biological Diversity on 22nd May, World Environment Day on 5th June along with nearly all listed national and global days by various departments in the college under the collaborative effort of IQAC.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	[View File](#)
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the Practice

Creating a "Culture of excellence and fostering competency among students" through quality teaching and learning.

2. Objectives of the Practice

The institution's objectives of best practice adapted to create a culture of excellence in academics implying Quality education and its role in developing skills, building confidence and creating a positive impact on students and extracurricular activities in tune with the mission and vision of the founders of the college.

3. The Context

A dynamic supporting environment is provided by the institution to strengthen the urge to excel in all aspects related to the techniques involved in teaching learning to effectively cover and finish the curriculum following a blended and flipped mode of learning through MOODLE. Periodically, online discussion forums are provided to students to allow self-evaluation and build their confidence to appear for examinations.

4. The Practice

The distinctiveness of the institution is to ensure quality education by providing a learning environment to enhance dissemination of knowledge in students in an innovative way to develop life skills for facing challenges and responsibilities with social, gender and environmental sensitivity. As coping with the digital age, the institution managing Well organized virtual classes on MOODLE where participants can interact, communicate, view and discuss presentations and engage with learning resources while working in groups. It is an application which helps in keeping the class more active by supporting even with the resource availability. Therefore, the notes and materials are available in multiple formats such as pdf, word, ppt and other channels. This also gives an interactive session with the students in discussion forums, making them more participative learners through recordings of the lecture available in the MOODLE which helps the students during their assessments time.

In this rapidly changing scenario due to heavy loads and slow internet speed it becomes an identified problem for the effective operation of the system in interior regions of the country where the students are facing big problems in uploading their answer sheets or assignments. The problem can be resolved by increasing the net speed in these regions.

5. Evidence of Success

The academic excellence of our students speakvolumes about the heights that institution has reached. In academics our results top with nearly 90%pass out every year and we can judge the success evidence with their excellent achievements. The institution has devised and revised all its educational programmes in such a way to include graduate attributes so when a student gets his degree, he is equipped with discipline, knowledge, critical thinking, problem-solving ability, communication skills and digital capability. Each programme provides the students to gain from fundamental courses, which are offered to expand the knowledge of the students and to initiate them into interdisciplinary fields.

6. Problems Encountered and Resources Required

As mentioned earlier, the network problems in interior regions of our country create a big hurdle for a large percentage of our youth. The very big problem now we are facing is the changes in policies of UGC with their "No financial support in any project allotment to private institutions. Keeping in mind the value of NAAC grade UGC should rethink on this ground and again start

promoting HEIs graded above A grade.

7. Notes (Optional)

The initiatives took particularly in shaping the students into responsible citizens of India. Service to society by the students is a gentle gesture to express gratitude towards the benefits given to students and enhance the capacity building of individuals. Sustainable initiatives have enabled the college to inculcate social accountability among students and develop empathy for underprivileged sections of the society.

The green initiative by the institution to have an environmentally friendly campus which is also reflected in the energy projects The college aims to promote the utilization of renewable energy through solar powered units within the campus.

File Description	Documents
Best practices in the Institutional website	https://matagujricollege.edu.in/pdf/Best-Practice.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Mata Gujri Mahila Mahavidyalaya(Autonomous), Jabalpur affiliated with Rani Durgawati University MP, with more than 5000 students enrolled to its credit. The institution more than 27 years of experience in successfully running Higher education, which is re-accredited by NAAC with 'A+' Grade in its third cycle. The distinctiveness of the institution is to ensure quality education by providing a learning environment to enhance dissemination of knowledge in students to develop life skills for facing challenges and responsibilities with social, gender and environmental sensitivity.

The college is committed to enable students to attain moral, spiritual and emotional integrity amid intellectual development as the future of our country depends on its young students.

Switching to Autonomy College has taken an extra mile in order to

establish its prominence and visibility in the society and in educational freedom following its vision and mission fulfilling its moto.

Service Learning is an important activity of our institution.

As part of the "UnnatBahratAbiyan" and also through its village Adoption Programme, the college has contributed significantly to the enrichment of the local communities.

Every student who enters the institution and our NSS body serves with enthusiasm in terms of conducting awareness programmes, observing special days and events of National significance, Blood donation camps, rallies, camps and workshops.

The Institution offers variousUndergraduate Programmes, , Post Graduate Programmes and value added courses to the students. The students can register for Interdisciplinary Elective courses offered by other departments through the concept of open elective.

The institution is planning to apply the provision in the curriculum and assessment for the transfer of credits for online learning through recognized online course completions from NPTEL / SWAYAM .

To kindle the Research Aptitude of the students, Project Work has been included in the curriculum at PG Level along with dissertation in final sem.The Institution encourages the faculty members to apply to the various funding agencies for Major/ Minor Research Projects and for conducting Conferences and Workshops.

"Industry Connect; The curricula and syllabi are developed and enriched with inputs from members from the industries.

The institution, jointly signed variousMoUs to promote the skill based caliber of young minds and to conduct courses on "Skill Training in various aspects in industrial sectors".The students gain hands on experience through internships and on-Job-training in industries/companies integrate theoretical discourses with hands-on experience by which students get insights on required technical skills.

File Description	Documents
Appropriate link in the institutional website	https://drive.google.com/drive/folders/1Jh ejGV3SNyD8MoQ0EyFK_l_r-knttZza?usp=sharing
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Curriculum Design and Delivery:

Quality education plays an important role in developing skills, building confidence and creating a positive impact on student's life, to ensure quality education in the academic year 2021-22 the institution is planning to implement LOCF amid CBCS grading pattern in all the PG departments.Also, this year we are introducing some more job-oriented and skill-based courses in different departments.

The institution is aiming for a more industry linked employability programme to ensure the curriculum is designed and delivered for the industrial needs. Additionally, the programme(s) are tied up with value-added short-term courses which enables the students in participative and experiential learning. We have planned to introduce 4 weeks Swayam Course under Part - III for UG and to introduce 4-8 weeks Swayam Course for PG. The institution will identify the industrial demand courses and embed them in the curriculum.

The institution planned to introduce Skill Upgradation Course in the coming session and try to successfully implement the Skill oriented training for the students. The institution aims at job placement based on this trainingof the students with the concept of "right men at right place".

2. Research and Development:

To move forward the institution planned to establish thier own Research Center and increase thenumber of publications indexed in SCOPUS, Web of Science and other UGC recognized journals and conference participation in 2021-22. For further improvement in research activities the institution is aiming on applying more Government and nongovernment grants and planning to have international collaboration for research and consultancy activities.

3.Swachhata &NIRF Ranking:

For the year 2021-22 the institution aims to move forward in the NIRF ranking and at the top spot in Swatchhta ranking.

4.NAAC Accreditation

The institution is accredited by A+ under NAAC Reaccreditation. The experience and exposure provide the Quality Assurance department a place in Paramarsh yojna. We are aiming to continue as a mentor for the non-NAAC Accreditation institutions to become a NAAC accredited institution and become an inclusive player among the educational sector.

5. Global Education

The institution is now aiming to focus on global education system from foreign Universities to improve the Quality of education especially in the field of Accounting and Finance.

6. Covid-19 Initiatives

The entire education sector globally has been affected due to Covid-19. To protect the students and the campus from any airborne disease the institution aims at creating a healthy drink (herbal) through exclusive research by the Bio-sciences department and improving the immunity of individuals. Also, the institution in process of an eco-friendly plantation which can absorb the pollution in the air and supply clean oxygen to its community which can also prevent the society from airborne diseases.